

Overview

NNAMDI AZIKIWE UNIVERSITY TEACHING HOSPITAL

P.M.B 5025, NNEWI

ANAMBRA STATE NIGERIA

INVITATION TO TENDER NNAMDI AZIKIWE UNIVERSITY TEACHING HOSPITAL

(1.0) INTRODUCTION

The Nnamdi Azikiwe University Teaching Hospital, Nnewi Anambra State in furtherance of its statutory mandate intends to undertake the Procurement of Works and Goods under the 2021 Capital Appropriation and in compliance with the Public Procurement Act 2007.

The Hospital therefore invites all experienced and competent Contractors. Suppliers and Consultants/Service Providers with relevant experience for consideration for the execution of the following projects.

(2.0) SCOPE OF WORK

The scope of Works/Goods and Services for the projects earmarked for execution are categorized as follows:

(2.) Category 1- Invitation to tender (Works)

Lot A1	Completion of Administrative Building at NAUTH Permanent Site
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Lot A2	Landscaping of Specialty Clinic Building at NAUTH Permanent Site
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(2.2) Category 2 – Invitation to tender (Goods)

Lot B 1	Procurement of Utility Vehicles
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Lot B2	Procurement and Installation of 2 Nos. X-Ray Machine
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Lot B3	Procurement and Installation of Laboratory Equipment
Lot B4	Procurement and Installation of 2 Nos. C-Arm Mobile X-Ray Machines
Lot B5	Procurement and Installation of 2 Nos. Baby Incubators
Lot B 6	Procurement and Installation of Generator

(3.0) ELIGIBILITY REQUIREMENTS

Interested and competent contractors, Suppliers and Service Providers/Consultants wishing to carry out any of the above projects are required to submit the following documents in their Technical Proposals.

- (i) Evidence of certificate of incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7
- (ii) Evidence of Company income's Tax Clearance Certificate for the last three (3) years valid till 31 December, 2020
- (iii) Evidence of current Pension Compliance Certificate valid till 31 December, 2020
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2020
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2020
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31 December, 2020 or valid certificate issued by BPP.
- (vii) Sworn Affidavit:

Disclosing whether or not any officer of the relevant committees of the Nnamdi Azikiwe University Teaching Hospital or the Bureau of Public Procurement is a former or present

Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

The firm is not in receivership, insolvent and or bankrupt

The firm does not have any Partner who has ever been convicted in any court for a criminal offence in relation to Fraud or Financial Impropriety

That the documents submitted for bidding are true and correct in all particulars.

(viii) Company's Audited Accounts for the last three (3) years (2017, 2018, 2019);

(ix) Evidence of financial capability to execute the project including Reference letter from a reputable commercial Bank indicating willingness to provide credit facility for the execution of the project when needed.

(x) Company Profile with the Curriculum Vitae of key staff to be deployed for the project, including copies of their Academic/professional qualifications

(xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last (5) years including letters of awards, Valuation Certificate, Job Completion Certificates and Photographs of the projects;

(xii) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR and Sworn Affidavit are compulsory for each JV Partner).

(xiii) All documents for submission must be transmitted with a covering forwarding letter under the company/firm's letter-head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), and e-mail address. The letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS FOR WORKS AND GOODS

Interested companies are to collect the standard Bidding Document (SBD) at the office of the head of procurement unit, NAUTH, Nnewi after the payment and presentation of the original copy of receipt of non-refundable tender fee of ten thousand naira (#10,000.00) only made payable to Nnamdi Azikiwe University Teaching Hospital, Nnewi Treasury Single Account (TSA) through Remita, account number 0250189461018

(5.0) SUBMISSION OF BIDDING DOCUMENTS:

Prospective bidders are to submit bid for each of the desired Lot one (1) original and two(2) hard copies each of the Technical and Financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial" Both envelopes containing the Technical and Financial documents should be in one sealed envelope with the project title company's Name and Address indicated at the back of the envelope and addressed to the Chief Medical Director, NAUTH Nnewi, Anambra State and clearly marked with the name of the project and the lot number and drop in the designated Tender Box at the office of the Chief Medical Director, NAUTH Nnewi, Anambra State not later than **12.00 noon on 15 March, 2021**. Only pre-qualified bidders at the technical evaluation will be contacted at a later date for financial bid opening, while financial bid of unsuccessful bidder will be returned un-opened.

(6.0) OPENING THE BIDS

The Technical Bids shall be opened immediately after the deadline for submission at **12.00 noon on 15 March, 2021** at the theater Complex of NAUTH, Nnewi, Anambra State in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please ensure that you sign the bid submission register in the office of the Head of Procurement Unit. NAUTH Nnewi, the Hospital will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the procurement Unit, NAUTH. Nnewi between 9.00am to 3.00pm (Monday-Friday) at the following address: Procurement Unit, Nnamdi Azikiwe University Teaching Hospital, Nnewi Anambra State.

(7.0) GENERAL INFORMATION

- (i) Bids must be in English Language and signed by an official authorized by the bidder.
- (ii) Bids submitted after the deadline for submission would be returned un-opened.
- (iii) Bidders should not bid for more than two (2) Lots
- (iv) All cost will be borne by bidders;
- (v) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bid of un-successful bidders will be returned un-opened;
- (vi) The Nnamdi Azikiwe University Teaching Hospital. Nnewi Anambra is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any

time without incurring any liabilities in accordance with section 28 of Public Procurement Act 2007

(vii) Original document or any aspect of the company's submission may be requested for sighting.

SIGNED

CHIEF MEDICAL DIRECTOR